

August 20, 2024 Special / Work Session Meeting
Bethel Township Trustees
3333 Lake Road
5:30 p.m.

In Attendance: Trustees Chris Crowley, Alec Ashbaugh, Nancy Brown, Fiscal Officer Stacey McKenzie, Road Supervisor Bryan Stastny, Township Administrator Rhonda Ledford.

Trustee Brown motioned to leave regular meeting and enter into executive session to discuss personnel at 5:34pm. Seconded by Trustee Ashbaugh. R/C: All ayes.

Trustee Crowley motioned to leave executive session and re-enter into regular session at 5:37pm. Seconded by Trustee Ashbaugh. R/C: All ayes.

As a result of the executive session, Trustee Crowley motioned for full-time road crew position to be posted with opportunity for full-time, in-house promotion for current part time employees. Seconded by Trustee Ashbaugh. R/C: All ayes.

Trustee Brown motioned to set meeting with attorney Pete Griggs and business development person on Tuesday, September 10, 2024 at 5:30pm. Seconded by Trustee Crowley. R/C: All ayes.

Trustee Ashbaugh moved to adjourn the meeting and move to Work Session at 5:40pm. Seconded by Trustee Crowley. R/C: All ayes.

WORK SESSION

Trustee Crowley discussed petition to vacate property on Short Road, between 4088 and 4013 Osborn Road, and hearing scheduled for August 21, 2024 at Clark County Commissioners Office. Trustees Crowley and Ashbaugh had no issues with the petition, and Trustee Crowley said he would mail the prosecutor and let them know, per trustee discussion.

Trustee Crowley suggested getting a gift card and certificate of appreciation for high school photographer Samantha Russell who created flyers and took photos at the Night Out Against Crime. Trustee Ashbaugh agreed.

Trustee Brown discussed her visit with New Carlisle Counselor Randy Bridge. His focus is on the two subdivisions that he has, and that they have no plans to develop south past State Route 40. He said that any JED agreements would be looked at individually.

Fiscal Officer McKenzie said that as a result of the on-going routine audit, all employees should be taking the 8 minute state required fraud training. She also questioned current vacation policy for employees as the Ohio Administrative code states that hours could be used before their one-year anniversary date. Trustee Ashbaugh agreed that employee manual needs to be immediately revised. Trustee Crowley suggested annual review, as things frequently change and needs to be addressed.

Full time employees should be receiving 3.1 hours per bi-weekly pay, starting from Day 1 of employment. Part time employees should accrue at half rate.
There was brief discussion of paid time off vs. sick time use.

Road Supervisor Stastny said he would have all road crew employees take the required fraud training at the garage on Tuesday at 12:00pm and provide Stacey with copies of their certificates of completion.

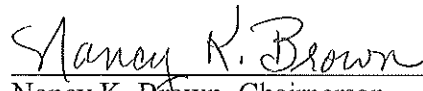
Stastny discussed .90 cents per pound crack & seal. He should be able to put on the schedule for mid-September.

Durapatch will be picked up this week.

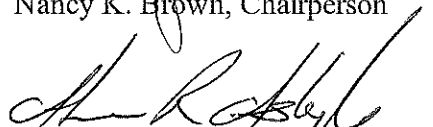
Administrator Ledford discussed the ongoing issues with the fence at the west side of Funderburg Cemetery. Ace Farms commercial farmer Tom Mayer continues to be uncooperative in efforts to resolve the fence issue.

Trustee Crowley suggested contacting the "cemetery guy" who may be interested in locating and marking old graves, or if he has any suggestions.


Meeting ended at 8:20pm.



Nancy K. Brown, Chairperson



Alec Ashbaugh, Vice Chairperson



Chris Crowley, Member



Stacey D. McKenzie, Fiscal Officer

Minutes taken and transcribed by Stacey McKenzie, Fiscal Officer