

**November 12, 2024 Regular Meeting**  
Bethel Township Trustees  
3333 Lake Road  
7:00 p.m.

**Welcome, pledge and prayer:** Led by Trustee Nancy Brown at 7:03pm

**In Attendance:** Trustees Chris Crowley, Alec Ashbaugh, Nancy Brown, Fiscal Officer Stacey McKenzie, Fire Chief Jim Snyder, Road Supervisor Bryan Stastny, Township Administrator Rhonda Ledford.

**Announcements:** Trustee Crowley announced that the Halloween party went well, with about 15 children in attendance.

**Citizens Comments related to the agenda:** None

Trustee Ashbaugh moved to accept the agenda. Seconded by Trustee Crowley. R/C: All ayes.

Trustee Brown moved to pay the bills, check numbers 68202 through 68411, and AHC deductions 1503-2024 through 1633-2024 in the amount of \$252,375.83. Seconded by Trustee Crowley. R/C: All ayes.

Trustee Crowley moved to dispense with the reading and accept the minutes from the regular meeting of October 22, 2024. Seconded by Trustee Ashbaugh. R/C: All ayes.

**OLD BUSINESS:**

**Administration:**

Heath Jones discussed issues previously addressed regarding the employee handbook, and he stated that he had discussed with each trustee, but stated additional issues needed to be addressed and he continues to work to resolve in the future.

Heath Jones also stated that he had been in contact with Miami Valley Lighting about compiling a pole listing to more efficiently report light outages and other issues.

Administrator Ledford received quotes on digital signs to be placed in front of the Township offices and the Community Center. Bright Now had provided the best price of \$39,000.00 for an 18x3x6 double sided lighted sign and a 48x120 lighted sign.

Administrator Ledford discussed replacement doors on the concession stand at a cost of \$6330.00. Other options were discussed such as a 10 x 12 shed at a cost of \$3225.00. Fiscal Officer said she would investigate if ARPA funds could be used to purchase something like that.

Trustee Ashbaugh made a motion to accept the quote from National Storage and Sandblasting to sandblast, prime and paint the large safe at the road garage for a cost of \$600.00. The safe would be used to store important and historical documents and will be relocated to the current administration building. The cost to transport will be \$400.00. Seconded by Trustee Brown. R/C: All ayes

Road:

Police:

Fire:

## **NEW BUSINESS:**

### **Administration:**

Trustee Brown motioned to approve allowing the United Senior Services to use the Bethel Township Community Center for a Holiday Board Luncheon on December 9, 2024 from 10:00am to 1:00pm. They will provide all clean up. Seconded by Trustee Ashbaugh. R/C: All ayes.

### **Police:**

Stats for October 2024 for both Bethel Township deputies

Calls: 103    Assists: 18    Reports: 21    Traffic Stops: 24    Citations: 1    Warnings: 23  
Arrests: 30    Follow-ups: 1    Traffic Crash: 3    Stolen Vehicles: 0

Trustee Crowley said that 2/3 of the arrests were drug related, indicating that the Deputies are focusing on keeping drugs out of the Township.

Trustee Crowley motioned to approve Bethel Township Deputy Tylers attendance at the Interdiction Academy at the University of Dayton Marriot on November 7, 2024. The cost was \$299.99. Deputy Jamie was unable to attend.

Trustee Ashbaugh motioned to accept quote # QUO1917 from P&R Communications for \$718.00 to install two broken micro pulse LED lights. Seconded by Trustee Brown. R/C: All ayes.

### **Fire:**

Trustee Ashbaugh motioned to approve Beau Townsend Ford for the 2019 Battalion 51 with 57,000 miles to replace the transmission at a cost of \$8544.09. Seconded by Trustee Crowley. R/C: All ayes.

It was noted that due to the circumstances, Chief Snyder would like to send this matter to the prosecutor after payment and repairs has been made. Trustees agreed.

Trustee Brown motioned to leave the regular session at 8:04pm and enter into Executive Session for discussion on personnel. Seconded by Trustee Crowley. R/C: All ayes.

Trustee Crowley motioned to return to Regular session at 8:43pm. Seconded by Trustee Ashbaugh. R/C: All ayes.

The results of the Executive Session are as follows: Trustee Brown motioned that Shawn Arthur be placed on paid administrative leave effective November 11, 2024 while an investigation is being conducted. Shawn has requested a hearing at the November 26 meetings. Seconded by Trustee Crowley. R/C: All ayes.

Pending more detailed breakdown, the motion to accept Fire Chief Jim Snyder's recommendation to approve a 10% payroll increase for all Bethel Township Fire Department employees, excluding himself was tabled to a future date. Fiscal Officer McKenzie stated that she would require a specific and structured breakdown of each pay grade and vote on it at a future meeting.

**Road:**

Trustee Ashbaugh discussed road stripping performed by Clark County as they stripped Township roads without notice and coordination, and as Township Road crews have been conducting their chip seal operations along the same roads.

Trustee Brown stated that Fiscal Officer McKenzie would require a contract, designating the roads to be stripped. Trustee Ashbaugh said that the County is wanting the Township to pay a discounted price of \$31,000.00 for the work they performed. Trustees Ashbaugh, Brown and Crowley unanimously agreed to hold until further investigation could be conducted and coordinated with the Fiscal Officer.

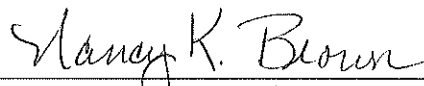
**Special & Work Sessions:**

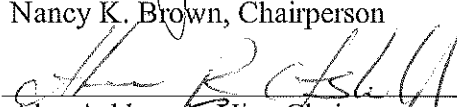
Trustee Crowley moved to set a work/special session on Tuesday, November 19, 2024 at 6:30pm. Seconded by Trustee Ashbaugh. R/C: All ayes. Discussion will be to vote on the TIF and followed by a work session.

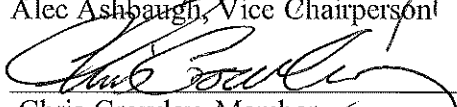
**CITIZEN COMMENTS:**

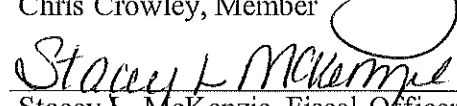
Citizen Don Wallace inquired if any employees could use the township credit card and if there were limits. Trustee Brown said that cardholding employees had limits on what could be spent. Fiscal Officer McKenzie said that most hold a \$1500.00 limit to ensure that emergency purchases for vehicle repair can be made.

Trustee Ashbaugh motioned to adjourn the meeting at 8:52pm. Seconded by Trustee Crowley. R/C: All ayes.

  
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Nancy K. Brown, Chairperson

  
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Alec Ashbaugh, Vice Chairperson

  
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Chris Crowley, Member

  
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Stacey L. McKenzie, Fiscal Officer

Minutes taken and transcribed by Stacey McKenzie, Fiscal Officer

